### Form 1
**Authorization for Direct Deposit**

Please change the account for my direct deposit.

<table>
<thead>
<tr>
<th>Date</th>
<th>Company making direct deposit</th>
<th>Company address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

You are currently making automatic deposits into the following account:

- **My old bank**
- **My old bank's routing number**
- **My old account number**

Please begin making automatic deposits into my new Neighbors Credit Union account.

- **New routing number:** 281082384
- **New account number:**

Please contact me should you have any questions. Thank you.

**Signature**

**Name (please print)**

**Address**

**City** | **State** | **Zip**

**Telephone**

Please include a voided Neighbors Credit Union check with your request, and return to your employer.

**NOTE:** Other financial institutions and companies may require additional forms and/or information.

### Form 2
**Authorization for Automatic Payment**

Please change the account for my automatic payments.

<table>
<thead>
<tr>
<th>Date</th>
<th>Company receiving automatic payment</th>
<th>Company address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

You are currently withdrawing funds automatically from the following account:

- **My old bank**
- **My old bank's routing number**
- **My old account number**

Please stop making withdrawals from the account on (date: MM/DD/YY) _______/_______/______ and start making them from my new Neighbors Credit Union account.

- **New routing number:** 281082384
- **New account number:**

Please contact me should you have any questions. Thank you.

**Signature**

**Name (please print)**

**Address**

**City** | **State** | **Zip**

**Telephone**

Please include a voided Neighbors Credit Union check with your request, and return to company(ies) receiving automatic payments.

**NOTE:** Other financial institutions and companies may require additional forms and/or information.

### Form 3
**Authorization to Close Account**

Please close my account.

<table>
<thead>
<tr>
<th>Date</th>
<th>Financial institution name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Close the following account number(s):

- **Account Number**
- **Account Number**
- **Account Number**

Please contact me should you have any questions. Thank you.

**Signature**

**Name (please print)**

**Joint signature**

**Joint name (please print)**

**Address**

**City** | **State** | **Zip**

**Telephone**

Please return form to previous financial institution(s).

**NOTE:** Other financial institutions and companies may require additional forms and/or information.

---

**We Always Put People Before Profits, Because That's What Being Neighbors Is All About**

**Switch Your Checking to Neighbors**

**Step 1:** Switch your checking easily by opening your new Neighbors Credit Union checking account that best fits your lifestyle.

**Step 2:** Stop using your previous checking account, and allow the checks you have written to clear. (This should take approximately three weeks.)

**Step 3:** Switch your direct deposit to Neighbors Credit Union. Simply fill out Form 1, and send it to the appropriate recipients.

**Step 4:** Switch your automatic payments to Neighbors Credit Union. Simply fill out Form 2, and send it to the appropriate recipients.

**Step 5:** Close your old account after all debits and credits have cleared and you have switched your automatic deposits and payments. Fill out Form 3, and send it to your old financial institution(s).

Please make as many copies of the forms as needed.